

## Rebate Agent Authorization Form

**Scan and return via**

- **Email:** [saveenergy@intgas.com](mailto:saveenergy@intgas.com)
- **Fax:** 1-208-377-6115 or
- **Mail:** Intermountain Gas Company, Attn: Energy Efficiency Department, PO Box 7608, Boise ID 83707

### Instructions

To designate an authorized agent to provide and receive information related to energy efficiency rebates for an Intermountain Gas Company (Intermountain Gas) customer of record, this form must be completed in full for the Agent to receive access privileges. By completing this form, the customer authorizes the following:

- Intermountain Gas agrees to provide access to all information about the customer’s rebate application(s) to the Authorized Agent designated below, and
- The Authorized Agent to act and conduct activity on behalf of the customer as described in Part B below.

The Intermountain Gas Customer seeking to designate an individual or organization Authorized Agent status must provide the information identified in Part A below, then complete and sign Part B.

The completed and signed form must be submitted to Intermountain Gas email to [saveenergy@intgas.com](mailto:saveenergy@intgas.com), by mail to Intermountain Gas Company, Attn: Energy Efficiency Department, PO Box 7608, Boise, ID 83707, or by Fax at 208-377-6115. If any of the required information is not provided, or the form is otherwise incomplete, it may not be accepted by Intermountain Gas. If a Power of Attorney, any outside contract or letter of authorization is sent in lieu of the Authorization Form, it will not be considered a valid consent to grant Agent access.

### **A. PROVIDE INFORMATION FOR THE INDIVIDUAL OR ORGANIZATION THAT THE CUSTOMER IS CONSENTING AUTHORIZED AGENT STATUS.**

(An asterisk \* indicates that the information is required for processing.)

Please Print

Agent’s Name*: _____  Agent’s Mailing Address*: _____ _____	Contact Name: _____  Agent’s Phone*: _____  Email: _____
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## B. CUSTOMER INFORMATION AND AUTHORIZATION

By signing this Agent Authorization form I authorize Intermountain Gas to disclose any and all information about my Intermountain Gas rebate application(s), including issued check information, to the Agent identified in Part A of this form and the Agent's representatives (collectively, "Authorized Agent") so the Authorized Agent can conduct the following activities on my behalf:

- Request and receive Intermountain Gas correspondence and information regarding:
  - Verification of addresses rebated, measures applied for, and related information.
  - Questions regarding missing data on rebate applications and
  - Questions regarding installed equipment.
- Change mailing address for rebate checks and other notices.
- Update phone number and other rebate contact information.

I agree that my Authorization is effective for **ALL** existing, and future Intermountain Gas rebate applications, including those rebate applications submitted by my Authorized Agent on my behalf until I terminate this Authorization and withdraw consent to the release of additional information by Intermountain Gas to the Authorized Agent. I understand that I have the right to terminate this Authorization at any time. I understand that to terminate Authorization, I must provide that information to Intermountain Gas in writing. I understand that I must make termination of this Authorization, or changes to my authorization, either by an attachment to this Authorization form or by separate notification, to Intermountain Gas at [saveenergy@intgas.com](mailto:saveenergy@intgas.com) or PO Box 7608, Boise, ID 83707. I understand that termination requests may take up to thirty (30) days from Intermountain Gas's receipt of my notice to take effect.

I understand that I have the right to keep certain information about my Intermountain Gas rebate applications confidential unless disclosure of it is required by law or unless I provide consent such as by my signature to this Authorization. I also understand that I am not required to make this Authorization, and if I choose not to make this Authorization, my Intermountain Gas rebate eligibility will not be affected.

I understand that once my information has been provided to the Authorized Agent identified in Part A of this form, Intermountain Gas will have no control over and no responsibility for safeguarding the confidentiality or security of the information now in the possession of the Authorized Agent or for the Authorized Agent's use, disclosure or handling of the information. Intermountain Gas shall not be responsible for monitoring or taking any steps to ensure that the Authorized Agent is maintaining the confidentiality of the information or the information as I intend. I hereby release, hold harmless and indemnify Intermountain Gas from any liability, claims, demands, causes of action, damages or expenses resulting from: 1) any release of



information to my Authorized Agent pursuant to this Authorization; 2) the unauthorized use of this information by my Authorized Agent; and 3) from any actions taken by my Authorized Agent pursuant to this Authorization.

**SIGNED AUTHORIZATION**

By my signature, I affirm that I am Customer of Record for the Intermountain Gas rebate application(s) subject to this Authorization, everything in this Authorization is true and correct, and I authorize Intermountain Gas to disclose my customer information as specified in this form. In addition to the signature below, verbal confirmation by a representative of Intermountain Gas may be made with the Customer prior to final processing.

Name of Person or business on rebate(s)	_____		
Authorized signature for Customer of Record	_____		
Printed Name	_____	Title	_____
Telephone Number	_____	Date	_____

FOR OFFICE USE ONLY		
ID#	Processed by:	Date: