

## AUTOPAY AND LEVEL PAY ENROLLMENT:

For quick and easy processing, sign up electronically by logging in to your account online at [www.intgas.com](http://www.intgas.com) and completing the online form. Or if you prefer, complete the authorization form below and check the appropriate box.

### AUTHORIZATION FORM:

Please sign me up for (check one):

**AutoPay**       **Level Pay**       **Both**

#### Customer information – please print in black:

Account Number (11 digits): \_\_\_\_\_

Name(s) Shown on Bill: \_\_\_\_\_

\_\_\_\_\_

Service Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

#### Also complete this section if signing up for AutoPay

Name of Financial Institution (*Drawn From Checking Account Only*):

\_\_\_\_\_



#### Don't forget to include a voided check and sign the form!

I authorize Intermountain Gas to instruct my financial institution to make my Intermountain Gas payments from the account number on my voided check. I understand this program is voluntary and if at any time I decide to discontinue my participation in this payment service, I will provide Intermountain Gas a 30-day written notice.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(Please use a separate AutoPay authorization form for each account.)

**Enclose VOIDED check** issued by U.S. financial institution (no deposit slips).

**Mail to: Intermountain Gas Company**

Attn: Customer Support  
P.O. Box 7608  
Boise, ID 83707-1608

**Fax to: 208-377-6081**

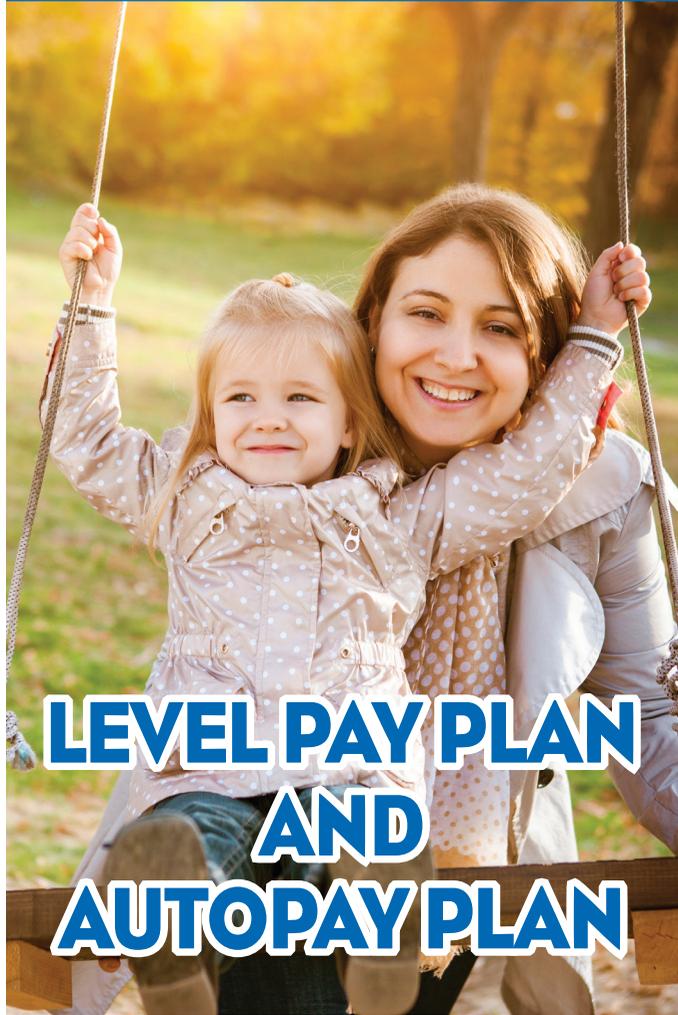
**Scan and email to:** [customerservice@intgas.com](mailto:customerservice@intgas.com)



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# Simplify your life

by combining these free services



and spend more time on something else



# HOW LEVEL PAY AND AUTOPAY WORK TOGETHER

It's the perfect pair! AutoPay provides the convenience of having your monthly bill paid automatically. Your monthly statement will show your automatic payment amount and the date it will be withdrawn from your bank account. When you sign up for both AutoPay and Level Pay, your Level Pay amount will also be your monthly AutoPay amount. This makes budgeting easy by allowing you to make equal, monthly payments automatically.

## HOW LEVEL PAY WORKS

This plan takes the guesswork out of budgeting and levels out your monthly energy expenses so you don't have to be concerned about extremes in the weather impacting your bill. You pay an even monthly amount through the year, as opposed to paying larger bills in the winter when you use more natural gas.

- Available to all residential and small commercial customers who meet the program criteria. You may join anytime during the year.
- To request enrollment, log in to your account online at [www.intgas.com](http://www.intgas.com). You also can contact us through email at [customerservice@intgas.com](mailto:customerservice@intgas.com) or by calling our customer service number listed below.
- To calculate your payment amount, we total your previous 12 months of energy use and average that amount into even payments.
- Your Level Pay amount will be reviewed and adjusted periodically. It may be adjusted due to weather, price fluctuations, or consumption changes.
- If at the end of the program year, you have a debit balance that is equal to or less than two level payments, it will be rolled into the new Level Pay amount. A debit balance greater than two or more of your level payments should be paid before the new Level Pay year begins.
- Level Pay payments must be made each month. Missing payments may result in removal from Level Pay, at which time the full balance will become due.

## HOW AUTOPAY WORKS

With AutoPay, your authorized payment will be automatically withdrawn from your financial institution on your bill's due date, which is shown on your bill stub.

There is no charge for this service. You will save time and money on postage, plus no more checks to write!

Enroll online to take advantage of this convenient payment option. Once enrolled, you will receive a confirmation email from us. You also will receive a notice on your next bill that AutoPay is active and the date your payment will be withdrawn from your financial institution. Please continue to make payments as normal until AutoPay is in effect.

**Sign up today – enroll electronically or fill out the form on the back page and include a voided check.**

## ELECTRONIC ENROLLMENT

**Ebilling and AutoPay:** If you receive your bill electronically, you can enjoy the convenience of having your bills paid automatically. Your ebill will show your AutoPay amount and date it will be withdrawn from your financial institution. To receive, view and pay your bill online, or for more information about ebills, visit us at [www.intgas.com](http://www.intgas.com).



## CUSTOMER SERVICE

208-377-6840 (Boise/Treasure Valley)

1-800-548-3679 (Other Areas)

7 a.m. to 7 p.m. Monday-Friday

Email: [customerservice@intgas.com](mailto:customerservice@intgas.com)

[www.intgas.com](http://www.intgas.com)